

Minutes of October 24, 2011

The Meeting was opened at 6:30 PM; all members were present.

The previous minutes of October 17th were accepted as amended.

It was noted that the Board had received one letter of interest for an open position on the Conservation Commission from Mr. Peter Marks. A motion was made, seconded and so voted to appoint Peter Marks to the Conservation Commission.

The Board reviewed and discussed the one bid received from Woodruff Mountain for the plowing of snow. At the request of the Highway Superintendent a motion was made, seconded and so voted to hold any action on the bid until the Highway Superintendent had some time to review the bid further.

The Board reviewed and discussed the one bid received for the rental of Heavy Equipment with operators for the Highway Department. A motion was made, seconded and so voted to accept the bid received from Wilkinson Excavating, Inc. as follows:

| Equipment w/operators (per hour): | Cost per Hour | With Attachments | Transportation Charges |
|--|--------------------------|-----------------------------|-----------------------------------|
| 7500 lb Excavator w/thumb | \$75.00 | No bid | No bid |
| 28,000 lb Excavator w/thumb | \$95.00 | No bid | No bid |
| 46,000 lb Excavator w/thumb | | w/ Hammer/hr. | |
| | \$100.00 | \$120.00 | No bid |
| 7 yard Dump Body Truck | \$70.00 | No bid | No bid |
| 15 yard Dump Body Truck | \$70.00 | No bid | No bid |
| 7 Ton Bulldozer | \$90.00 | No bid | No bid |
| 15 Ton Bulldozer | \$100.00 | No bid | No bid |
| 10 Ton Vibrating Roller | \$80.00 | No bid | No bid |
| Power Box | No bid | No bid | No bid |
| 3 yd Loader | \$80.00 | No bid | No bid |
| Skid Steer | \$60.00 | No bid | No bid |

| | | | |
|------------------------|---------|--------|--------|
| 150 cfm Air Compressor | \$50.00 | No bid | No bid |
| 30,000 lb Road Grader | \$80.00 | No bid | No bid |
| Laborer (per hour): | \$47.00 | No bid | No bid |

The Board reviewed and discussed the bids received for Highway Materials. A motion was made, seconded and so voted to award the following:

O'Conner Bros., Inc:

| <u>Size</u> | <u>Material</u> | <u>Picked-up</u> | <u>Delivered</u> |
|-------------|--------------------------|------------------|------------------|
| 1/2 " | Crushed Stone | \$14.85 | \$17.85 |
| 3/4 " | Crushed Processed Gravel | \$12.00 | \$15.00 |
| 1 1/2 " | Crushed Processed Gravel | \$12.00 | \$15.00 |

Joe Wilkinson Excavating, Inc:

| <u>Size</u> | <u>Material</u> | <u>Picked-up</u> | <u>Delivered</u> |
|--------------|-----------------|------------------|------------------|
| 3/4 " | Crushed Stone | \$12.99 | \$18.00 |
| 1 to 1 1/2 " | Crushed Stone | \$12.99 | \$18.00 |
| 3 " minus | Crushed Stone | \$12.50 | \$15.50 |
| | Bank Run Gravel | \$9.99 | \$12.00 |
| | Washed Sand | \$10.00 | \$12.00 |
| | Fill | \$8.00 | \$12.00 |

The Board reviewed and discussed the Hazardous Mitigation Plan with Emergency Management Director, Barbara Marchione. A motion was made, seconded and so voted to conditionally accept the Hazardous Mitigation Plan subject to a review in six months.

The Chair noted that the USDA – DCR due to a lack of funding will not cover the removal of trees in the river from the August Storm and that the Emergency Management Director will be working to see if FEMA will help cover the cost.

The Board reviewed and discussed the resignation received from Mr. William Dowling as a member of the Finance Committee. A motion was made, seconded and so voted to accept the resignation.

Scott Farrell, Police Chief, appeared before the Board to review and discuss the repairs to the cruiser. The Chief presented repair estimates from Lombardi Ford in the amount of \$4,800.00, from M&R for \$4,000.00 to \$5,000.00 for the general repairs and an estimate from Precision Auto for \$2,000.00 for body work. He advised that the body of the cruiser should last for another year if need be before the repairs would have to be done. The Board will review the matter further at next week's meeting. He also advised that he will have the estimates for the purchase of a new cruiser for the Board to review for next week's meeting.

The Board reviewed and discussed the detail policy with the Police Chief and Highway Superintendent. The Chief advised the Board that the detail policy is primarily for contractors needing traffic details not for the Highway Department road work. A motion was made, seconded and so voted to accept the Detail Policy as follows:

Police Traffic Protection at Work Sites on Public Ways

To address the public safety issue, including, but not limited to, vehicular traffic, pedestrian traffic and/or work persons within the work site and occurring on public ways within the Town of New Marlborough, the following policy has been established

The Town of New Marlborough requires police traffic protection to be present at any work sites on the following roads:

Rt. 57

Mill River Great Barrington Road

New Marlborough Southfield Road

Mill River Hartsville (from Adsit Crosby to RT 57)

Canaan Southfield Road

Corashire Road

Rt. 183

Mill River Southfield Road

Adsit Crosby

Norfolk Road

Clayton Mill River Road

In addition, the Town of New Marlborough requires the presence of police officers on any road not previously mentioned when the travel lane is significantly reduced or blocked for any reason resulting in a disruption to the normal flow of traffic and/or creates a safety hazard to pedestrian or vehicular traffic. The presence of police officers is also required if the visibility of the work area is less than two hundred (200) feet in either direction, within such distance of a corner or when limited by physical obstacles. Traffic volume will be taken into consideration when determining the need for a detail.

The Chief of Police, or his designee, shall be informed of all work being performed on public ways within the Town of New Marlborough.

The Chief of Police, or his designee, may allow work on any town road should sufficient road surface be available for traffic and appropriate warning devices (warning signs/devices to follow the *Manual on Uniform Traffic Control Devices, MUTCD*).

Paid Detail Rate

Effective 7/1/2011, the rate for a paid detail officer within the Town of New Marlborough shall be \$39.00 per hour. Details have a four hour minimum requirement and must be canceled by 4pm the previous day or the minimum will be charged. Any detail that goes beyond (4) hours will be compensated at an (8) hour rate. Any detail requiring an officer in excess of (8) consecutive hours will be charged time and one half for each hour beyond the first (8). Any officer required for a detail on a legal holiday shall be paid time and one half the hourly rate with a minimum of (4) paid, and after eight hours twice the hourly rate will be charged.

If a police cruiser is requested along with the officer, it shall be charged out at an additional rate of \$7.50 per hour for each hour on scene, with a (4) hour minimum charge. An additional charge of 7.5% will be added to cover the administrative costs. There will be no administrative or cruiser fee for Town of New Marlborough details.

Barbara Marchione, Emergency Management Director, appeared before the Board to update the Board on the status of work being done from the Storm Irene. She advised that FEMA was in Town last week and viewed over forty areas where damage was done, she is continuing completing damage and repair reports and attending meetings. She also advised that she is looking into applying for a grant for a portable cell tower for use by the emergency services during power outages.

Being that there was no further business to be brought before the Board a motion was made, seconded and so voted to adjourn at 7:40 PM.

Respectfully submitted,

Michael Skorput
Administrative Assistant